





-ENTREPRENEUR REGISTRATION PROCEDURE-

To register an entrepreneur, it is necessary to bring the following to the Central Registry of Tax Administration:

-  **Step 1.** Complete the entrepreneur registration form.
-  **Step 2.** Pay 10.00 EUR to Tax Administration on account 832-3161017-60.
-  **Step 3.** A copy of the ID card of the entrepreneur or a certified copy of the passport if the entrepreneur is a foreigner.
-  **Step 4.** Submit the collected and certified documentation to the Central Registry of Tax Administration, Vaka Đurovića 20, 81000 Podgorica, Tel: +382 (0) 20 230 858, e-mail: crps@t-com.me, working hours with clients 08: 00 -12: 30.

When submitting your documentation, you will receive a confirmation with number of your Decision with which, together with identification document, you will be issued a registration certificate one week after submission. Also, with the number from confirmation one can check if the registration is complete at www.crps.me.

After obtaining a certificate of entrepreneur registration, it is necessary to do the following:

- Seal designing
- Obtaining of TIN(Tax identification number) from Tax Administration.
- Opening of Bank Account in the bank.

NOTE: All necessary applications and forms can be found at: www.crps.me.